

Corona Regulation Grants for Collection Management Personnel



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application closed

The Mondriaan Fund Makes It Possible

Have you had to face staff reductions due to covid-19 measures as a museum or other heritage institution that manages a collection? Was the affected staff part of collection management, collection research or education? Or are you looking for someone new who can highlight or present the collection in a different way? If so, the Corona Regulation Grant for Collection Management Personnel may offer a solution.

Here are the possibilities:

Corona Regulation Grant for Collection Management Personnel

Due to the corona crisis, museums and other heritage institutions are facing staff cutbacks in collection management, collection research and education, or developments related to diversity and inclusion may have been put on hold. With the Corona Regulation Grant for Collection Management Personnel the Mondriaan Fund offers support for maintaining staff levels and attracting new heritage talent.

For Whom

This grant is for museums, archives and other heritage institutions that manage collections, primarily focus on presentation, and whose core activity is the management and preservation of cultural heritage collections of regional or national importance.

For What

This grant can be requested for maintaining or appointing staff in the field of collection management, collection research or education. This may involve the continuation of an existing employment contract, permanent or temporary, or a new appointment. In addition, the grant can be utilized for retaining, appointing or reappointing new heritage talent in order to add missing or underexposed perspectives on collection development and collection presentation to the organization.

New Heritage Talent

New heritage talent is indispensable for researching and creating contemporary visions on collections, knowledge transfer, innovative programming, and the use of new technologies. In these times, it is important for heritage institutions to diversify their staff so that wider audiences can identify with the stories being showcased. This grant can also be used to hire new heritage talent outside the disciplines of collection research, collection management or education, as long as it leads to a more inclusive way of making connections between (new) audiences and the collections.

Collection Management Personnel

Collections sometimes include hundreds of thousands of objects, collected over many decades. Not everything is equally well documented or easy to find. Now that the corona crisis has brought many public activities to a standstill, museums have an opportunity to focus on their collections. Essential restorations for meaningful or visually attractive presentations can be completed. Deaccessioning can also help make collections more compact, transparent and manageable.

Collection Research Personnel

The temporary stop of public activities have granted museums more opportunities for collection research. Conservators have previously often only been able to carry out research on collection components directly related to presentations. Information and knowledge are, however, necessary to assess the value of the collection, and to test it against collection policy plans, and the overall policies of the institution.

Educational Personnel

Education staff are important for reaching new audiences. The corona crisis has often led to the loss of educational staff members. They are often freelancers, or have temporary contracts, and have lost employment due to the restrictions on physical visits to exhibitions.

How Much

The grant amount is € 50.000 per position. The applicant determines the duration of the appointment and must contribute at least 10%, or at least € 5.000. The grant covers the gross salary costs and related employer's expenses.*

The total funding available for Corona Regulation Grant for Collection Management Personnel is € 8.000.000. In principle, this amount is to be divided equally among the four categories of 1) new heritage talent, 2) collection research, 3) collection management and 4) education, but the budget is flexible. For example, more applications may be submitted for one category than another, or the quality of the various applications may vary considerably.

*In the event that the available budget is not exceeded, the aforementioned € 50.000 per position and the duration of the grant may be increased. In this case, we will contact the respective applicants.

How and when to apply

Applications can be submitted before Monday, 26 April, 2021, 5:00 PM (timezone the Netherlands, UTC +1), using the Mondriaan Fund's online application system. You must first apply for an [account](#) in order to submit your application. If you cannot read Dutch, you can request an English translation of the form. Please contact a Mondriaan Fund representative. Grants cannot be awarded retroactively.

The contact persons of this grant are:

[Lara Riga](#) (+31 20 523 1638), [Sjoerd Staal](#) (+31 20 523 1545) , [Minouche Wardenaar](#) (+31 20 523 1563) and [Rianne Savenije](#) (+31 20 523 1564).

Terms and Conditions

-An application may be submitted by an institution that is open to the public and whose core activity is the management and preservation of a collection of cultural heritage of regional and/or national importance in the Netherlands, including Aruba, Bonaire, Curaçao, Saba, Sint-Eustatius and Sint Maarten.

- The institution is registered at the Dutch Museumregister (National Registry of Museums), and follows the LAMO guideline (Leidraad Afstoting Museale Objecten) when disposing of objects in collections, and where possible, the valuation framework of the Rijksdienst voor het Cultureel Erfgoed.

- If the institution is not included in the National Registry of Museums, we will ask for a declaration signed by the governing board to the effect that, when disposing of objects, the institution follows the provisions of the Heritage Act and the LAMO. An alternative statement regarding the disposal of objects is available for applicants from the Dutch Caribbean islands. In this case, please contact a Mondriaan Fund representative.

- In order to be eligible for this grant , the employee must be or become a salaried employee of the institution. The applicant institution determines the duration of the employment, which must be at least 24 hours per week.

- All applicants subscribe to the [Fair Practice Code](#) (see the Fair Practice Code animation [here](#) for information and tips), the [Culture Governance Code](#) and the [Diversity & Inclusion Code](#).

- Institutions that are funded under the Heritage Act are not allowed to apply.

Read the General Terms and Conditions of the Mondriaan Fund [here](#).

Assessment

The submitted applications and accompanying documentation will first be checked to ensure they are complete. Mondriaan Fund staff will then assess the completed applications. If there are doubts, or if the number of applications exceeds the available funds, the applications will be evaluated by an advisory committee on the Corona Regulation Grant for Collection Management Personnel.

The applications are assessed on the basis of:

- a general description of the institution;
 - a statement of motivation that explains that the institution is financially not able to retain, appoint or reappoint the employee because of lost income due to covid-19 measures;
 - a plan with a profile of the candidate or position, a description of the importance of the employee in the field of knowledge, and a statement of motivation explaining why this area of knowledge is important to the institution;
 - in the case of new heritage talent, we ask for a full explanation of the profile of the prospective candidate or position, including the extent to which, and the area in which, the candidate will bring new insights, knowledge and expertise to the organization.
- If the maximum amount available for these grants is exceeded by the requests, or in case of doubts or questions, the application is submitted to the advisory committee.

The advisory committee weighs the relative importance of the application according to the following criteria:

- the quality of the collection;
- the reputation of the applicant institution;
- the function for which the application is being submitted;
- in the case of new heritage talent, the extent to which new insights, knowledge and expertise are being sought.

In making its evaluations, the advisory committee takes into account the geographical spread, as well as the diversity of the material and/or immaterial collections of all applying institutions.

Procedure

The Mondriaan Fund decides to award the Corona Regulation Grant for Collection Management Personnel if the board of the Mondriaan Fund decides to that effect. If an application for a new, yet to be recruited employee, is approved, the grant will be reserved until the position is filled. The institution is expected to hold an open application procedure. The institution will have until 1 October 2021 to present a candidate to the Mondriaan Fund. On the basis of the submitted profile and the curriculum vitae of the candidate, the Mondriaan Fund will assess the new information and, presuming the outcome is positive, the funds will then be released.

Checklist

In order to process your application the Mondriaan Fund requires information. You can submit this information through our application forms and by uploading the requested additional documentation.

Below you will find a checklist that follows the layout of the application form. We advise you to collect all the required information before you start filling in the online application form. All attachments should be uploaded as PDF files. Please note: wherever a maximum number of pages is given, do not exceed that number of pages. Additional pages will not be included!

Recent and valid (less than one year old) extract from the Kamer van Koophandel (KvK, Chamber of Commerce) indicating that your institution is registered with the KvK.

Proof of registration in the Dutch Museumregister (National Registry of Museums), or, if the institution is not registered in the Museumregister, a statement concerning the divestment of collections and articles of association/statutes:

-A statement, signed by the governing board, to the effect that, when disposing of collections or parts thereof, the institution complies with the provisions of the Cultural Heritage Act and, if applicable, the Guide to the Disposal of Museum Objects (LAMO).

- For applicants in the Dutch Caribbean, an alternative declaration regarding the disposal of objects is available. In this case, please contact a Mondriaan Fund representative. This declaration should be signed and uploaded in PDF format, along with the application.

- A copy of the current, complete statutes of the institution, indicating that the core activity of the institution is the management and preservation of a collection, as well as confirming the signing authority of the signatories of the above statement.

Outline of the Institution (10 pages maximum)

This is a brief description of the institution's activities, the existing collection, and the current acquisition, exhibition and overall collection policy. Include the objectives of your organization, your function in the region, collaborations with other organizations, and the audience reach.

Application of Codes

All applicants must endorse the [Fair Practice Code](#) (see the Fair Practice Code animation [here](#) for information and tips), the [Culture Governance Code](#) and the [Diversity & Inclusion Code](#). The institution needs to reflect on how these codes are applied within its own organization in the application form.

Bank Details

If your application is granted, we need the bank account number of the applicant institution in order to transfer funds. If you are new to the Mondriaan Fund, or your account number has changed, please upload a recent bank statement that clearly shows the name of the institution and corresponding IBAN (International Bank Account Number).

Application To Recruit or Retain New Heritage Talent:

Statement of Motivation (3 pages maximum)

Motivate why the institution is financially unable to retain, appoint, or reappoint an employee due to lost and/or unavailable income as a result of covid-19 measures. If desired, you can upload additional attachments to support the motivation as a single PDF file, (for example, your annual accounts for 2019 and 2020).

Plan (15 pages maximum)

Your plan should address the following points:

- the function and profile of the position;
- an explanation of the profile of the new candidate, including the extent to which, and the area in which, the candidate will add new insights, knowledge and expertise to the organization;
- If the grant is requested for an existing or previous employee whose contract could not or cannot be continued due to the corona crisis, include a brief description of the history of the working relationship with that employee;
- a description and explanation of the importance of the appointment within the specific area of knowledge and why this area of knowledge has been selected;
- how supervision or responsibility will be organized;
- how transfer of knowledge within the organization is arranged and secured.

Application for re-employment of an employee or to retain an employee whose (freelance) contract is expiring:

Motivation (3 pages maximum)

This statement of motivation explains why the institution is financially not in a position to rehire or retain the employee, due to missed revenues as a result of COVID-19 measures. If desired, you can upload additional attachments to support the motivation as a single PDF file, (for example, your annual accounts for 2019 and 2020).

Plan (15 pages maximum)

Your plan should address the following points:

- the job title and profile;
- a description and explanation of the importance of the employee in the specific area of knowledge and an explanation as to why this area of knowledge has been selected;
- a brief description of the history of the working relationship with the employee;
- how any transfer of knowledge within the organization will be arranged and secured.

Application for the recruitment of a new employee in the field of collection management, collection research and/or education:

Motivation (3 pages maximum)

A statement of motivation that explains why the institution is financially not able to employ an employee due to lost revenues as a result of covid-19 measures. If desired, you can upload additional attachments to support the motivation as a single PDF file, (for example, your annual accounts for 2019 and 2020).

Plan (15 pages maximum)

The plan should address the following points:

- job title and profile;
- a description and the importance of the appointment within the specific area of knowledge and an explanation of why this area of knowledge has been selected;
- how supervision or responsibility will be organized;
- how knowledge transfer within the organization will be arranged and secured

Questions?

If something is not entirely clear, please feel free to contact the Mondriaan Fund staff.

[Lara Riga](#) (+31 20 523 1638), [Sjoerd Staal](#) (+31 20 523 1545) , [Minouche Wardenaar](#) (+31 20 523 1563) and [Rianne Savenije](#) (+31 20 523 1564) or call the general phone number (020-5231523).

The following is based on the [deelregeling coronaregeling medewerkers collectiebeleid](#) (in Dutch).